

Grant Reporting Guidelines

Please submit this grant report with accompanying documentation within 30 days of the completion of the project.

Project Leader(s): _____

School: _____

Grant Title: _____

Summary of Expenditures. Please explain all the costs incurred by the project.

Evaluation:

1. What feedback do you have for the Foundation to improve the grant process for the future?
2. Describe the impact of the grant: (respond to one or more)
 - a. Describe how students benefited from this grant?
 - b. What changes did you observe as a result of this project?
 - c. As a result of this grant, what are your students able to do more effectively (i.e., writing skills, artwork, testing, teamwork, problem solving, etc.)?
3. Please share a specific story (in narrative format) about how this grant impacted one or more of your students directly.
4. Did this project contribute to students having real world and/or individualized learning opportunities? If so, please describe.
5. How did you acknowledge the Dutchmen Education Foundation regarding this project (i.e., the Foundation's recognition in publication, reference to The Foundation in school newsletter or newspaper coverage, etc.)?
6. Did you have any problems along the way and how were you able to overcome them?
7. How will this grant continue to benefit students in the future? Do you have any plans for a next phase in your project?
8. Please describe involvement of staff, parents and community members.
9. Please provide at least 5 digital photographs of your project that could be used by the foundation for promotional purposes.
10. Please submit Thank You cards or notes for the Foundation. We encourage recipients to ask students, parents and interested others to share their positive experiences.